

Certified Adult Volunteer (CAV)

From the Job's Daughters International Youth Protection Program: Job's Daughters leaders foster an environment that is safe and supportive; filled with quality role models and positive experiences. The purpose of the JDI Youth Protection Program is to provide an environment to support the growth and safety of the young women in Job's Daughters. To help create this environment, adult volunteers will be provided with detailed training and pass a screening process to help ensure the safety of our youth.

All CAV Training classes are held virtually. You can go to <https://jobsdaughtersinternational.org/youth-protection/> to register for a class.

Once you have successfully completed and passed the screening process, you are required to renew every year. It is your responsibility to renew your CAV every year. You will receive a reminder email from the DelMar CAV Coordinator. The Coordinator is appointed by the Grand Guardian each year. While the Coordinator will send you the reminder, **ultimately it is your responsibility to renew your CAV status.**

Sample email (adapted from the guidelines from Supreme):

Dear XXXX,

*As CAV Administrator for DelMar, it is my duty to notify you that your CAV will expire on **May 10, 2024**. You should renew as soon as possible; your renewal date will stay the same. You may renew 90 days in advance. The office staff would like to remind you that your renewal should be received by the Supreme Office at least 30 days prior to the CAV expiration date. The 30 days prior serve as a cushion for any problems that may arise (not received, incomplete, online system error, etc.). Volunteers who choose to renew after the 30 days are taking an inherent risk that their CAV may not be renewed if any problems are encountered. This means that you will have to begin the process to become a CAV over again starting with taking the CAV class. The online renewal form is found at www.jobsdaughtersinternational.org under the Youth Protection Tab, then Apply/Renew Online.*

If you have questions or need your CAV number, please let me know. I would appreciate it if you would email or call me to let me know that you received this notice.

In love of Job's Daughters,

XXXXX XXXXX

CAV Administrator

If you have any questions regarding the Certified Adult Volunteer program, please do not hesitate to reach out to any member of your Bethel Guardian Council, Grand Guardian Council Executive Line or the CAV Coordinator.